Meeting Minutes
Tuesday, September 18, 2012 at 9:00 a.m. – LAS Boardroom (LH 200)

Present: Lana Anthis, Belinda Bishop, Gina Crabtree, Janelle Darr, Connie Dietz, John Duvall, Charles Eaton, Taylor Esposito, Sally Fiscus, Mark McCain, Cheryl Miller, Brett Morrill, Susan Norton, Sheelu Surender, Jessica Treadwell (ex-officio) William Vanderburgh

Absent: Frankie Brown, Alicia Newell, April Keim (leave), +Kim Sandlin (past president)

I. Call to order at 9:03

II. Welcome & Introductions – new members of the senate were introduced.
   a. Charles Eaton - training and technology team director of operations (CHP)
   b. Brett Morrill - University computing

III. Approval of August 21, 2012 Minutes - approved as amended (Mark/John)

IV. Constituents Heads Meeting Report
   a. Facility planning initiative - contracted with SASAKI to help with the facility planning. Looking at options for dorms, one- stop offices, and possible parking garage. The process is planned to have open meetings on the initiative as well.
   b. Staff breakfasts - several of the senators discussed their participation in the staff breakfasts. Consensus that the conversation was open and informative.
   c. Dr. Bardo has asked all of the Deans for information regarding allocation of resources and their relevance to our mission as a University.
   d. Issuance of an RFQ (request for qualifications) - asking firms for qualifications to look at efficiencies and effectiveness in admissions/retention, finance and research/technology transfer.
   e. Search for VPAA - discussion today regarding who should chair the search and who should be on the search committee.

V. President Bardo Meeting Report
   a. Discussion on the strategic plan. Over 400 people attended the initial planning session. Dr. Bardo felt that themes were emerging. First steering committee meeting is September 25th at 3:00 and the meetings are open to the public. Meetings for the steering committee will be once a month and anticipate the work to continue through summer of 2013.
   b. Equity conversation. Conversations will continue as the UPS works to find inequities that exist. Continued questions regarding the classification titles in Banner will be discussed as a first step. There may also be a need for education on the equity situation with UP’s.
c. UP evaluations - pleased to hear that the Senate was taking the lead in gathering this information. Will continue the discussion as information is gathered.

d. Main campus navigation issues during construction. Information from problems navigating the campus during construction has been sent to the appropriate area for follow up.

e. Critical incident - discussion regarding the addition of technology to better respond and direct students and others during critical incidents.

VI. New/Old Business

a. Report on & Discussion of Equity Issue - information brought forward by the senators was discussed. A statement was drafted and will be reviewed/approved during UPS October meeting before being sent to President Bardo.

VII. Report on & Discussion of Evaluation Issue - Lana, Bill, Alicia

a. The survey on evaluations was presented and changes made as suggested (see attachment). Surveys will be sent to UPs per policy. The surveys will be sent out electronically with the assistance of UCATS.

VIII. Fall General Meeting

a. Fall general meetings are usually in November. Suggested that the agenda should be President Bardo speaking on the state of the University, someone speaking on Rhatigan renewal, and a strategic plan update.

IX. Appointment of UPs to Grievance Committee Pool - tabled

X. VPAA search

a. The Senate has been asked by Dr. Bardo for a recommendation as to who should chair the VPAA search. Recommendation was for John Hutchinson to chair.

b. The Senate was also asked to recommend who should be on the committee. The senate believes that the majority of the committee should be faculty, with each college represented, and with the following representations; outside academic offices that are not part of a college, other areas of the University (CLUR, Technology, Business and Finance), classified staff from academic affairs, UP’s within academic affairs, one person from outside the University, and one person from the foundation.

XI. Appointment of Committee Chairs - no updates

a. Service – Alicia Newell

b. Professional Development – Becky North

c. Awards/Recognition – Gina Crabtree

d. Legislative – open

e. Grievance – Frankie Brown/Cheryl Miller

f. Election – April Keim

g. Dining Services – Sheelu Surender

h. UPS Website – Kevin Crabtree

i. RSC Board of Directors – Lana Anthis
j. Wellness – Taylor Esposito
k. Traffic Appeals – Sally Fiscus
l. Unclassified Professional Staff Council update – Kim Sandlin
m. Library Appeals – Susan Norton

XII. As May Arise
   a. Andy Schlapp will be addressing the Senate in October.

XIII. Announcements
   a. Next Meeting: Tuesday, October 16 (fall break), 2012, 9:00 – 11:00 a.m., LAS Boardroom

XIV. Adjourned at 11:03