Meeting Minutes
Tuesday, December 17, 2013

Present: Ellen Abbey, Quinn Addis, Belinda Bishop, Gina Crabtree, Janelle Darr, Gabrielle Dodosh, Kathy Downes, Sally Fiscus, April Keim, Mandy Konecny, Maria Martino, Cheryl Miller, Brett Morrill, Susan Norton, Sheelu Surender, Connie Dietz (ex-officio), Frankie Brown (ex-officio), Heather Perkins (at-large).

Absent: Andrea Stipp, Jessica Treadwell

Guests: Kevin Crabtree, Chief Sara Morris

I. Call to order at 9:05 AM

II. Approval of, November 19, 2013 minutes
Motion made by Maria Martino and seconded by Sheelu Surender. Motion passed.

III. Approval of, November 14, 2013 Fall General Meeting minutes
Motion made by Maria Martino and seconded by Susan Norton. Motion passed.

IV. Guests – Sara Morris, WSU Police Chief
   a. Chief Morris discussed parking issues and explained that at the beginning of the fall semester her officers counted empty stalls every hour for a week. There were always parking spaces available, but they were in the outer lots. She explained that lots may be reserved for special events, including men’s basketball games. There are only two games in the spring semester that will be on class nights. The Athletics office has rented additional shuttle buses to help ease some of the parking issues during men’s basketball games.

   b. Due to the projected increase in enrollment and the addition of the new dormitory, she is adding additional officers to second and third shifts.

   c. Chief also discussed some of the issues with restricted lots such as NIAR and the lot behind Morrison Hall. Discussion followed about the need for a visitor space at the NIAR lot.

   d. Chief Morris explained the change in hours for the motor pool and that the university is exploring dropping the motor pool and entering into a contract with a rental car agency. Since the lobby of the Police office is only offering 8-5 hours, users must pick-up/drop-off cars during that time. Users will not be charged for having to keep a car overnight if due to the office hours.

   e. The chief was asked about the new keypads that are being installed at building doors. She explained that, with the exception of Morrison Hall, those pads are not yet live. Once they are live, UCATS will have the ability to quickly lockdown a building.

V. President Bardo Meeting Report
a. Gina reported that she asked Dr. Bardo about the policies document and he stated that he will get movement on it when the new EEO Director is on board next month.

b. She confirmed that Dr. Bardo is interested in making the presentation he made during the legislative tour to the Senate; we will also open it to all UPs. Potential dates were discussed and it was decided Gina will see if it can be scheduled during the regular Senate meeting time in February.

c. Dr. Bardo is aware of the need for additional staffing and classroom space due to our projected growth. He said that it may be necessary to offer some labs on weekends to accommodate enrollment.

d. Dr. Bardo would like new freshmen (current HS seniors) to have the opportunity to enroll first. Work is being done to begin advising and enrollment of these students in March. There will also be a marketing push in the spring semester aimed at adult learners, specifically for Business majors.

VI. New/Old Business

a. University Policies Recommendations – Gina reported that Dr. Bardo is waiting for the new EEO before proceeding with any recommendations.

b. Constitutional Review – Brett Morrill reported he has the documents and will have them out to the senate early in January for a vote at the January meeting.

c. Appointment of replacement Senator – April Keim brought forward two candidates for the Senate seat vacated by Mark McCain. The Senate took a vote and Mark Porcaro was appointed to the Senate.

d. Election of President-Elect – Connie Dietz nominated Brett Morrill for the position of President-Elect, Susan Norton seconded. Motion passed.

VII. Reports from Committee Chairs

a. Service – Sally Fiscus reported that she is working on finding training time for volunteers to join the Wu Crew.

b. Professional Development – No report.

c. Awards/Recognition – Gabrielle Dodosh reported that she had not heard from the special events coordinator as of yet regarding the timeline for the Shocker Pride event and awards. She was advised to contact Carmen Hytche.

d. Legislative – No report.

e. Grievance – No report.

f. Election – No report.

g. Dining Services – No report.

h. UPS Website – No report.

i. RSC Board of Directors – No report.

j. Wellness – Maria reported that she contacted Kim Cinelli at the office of Human Resources. Kim stated that the committee will meet sometime in January.
k. Traffic Appeals – Brett Morrill reported that December was a very light month and that the committee is starting to look policies and procedures that need updating.

l. Unclassified Professional Staff Council – Connie reported that the Chair of the Council would be presenting a report to the Board of Regents and wanted answers to three questions to include in the report:

   i. What goals are we working on this year? We answered that we are working on policies and procedures manual and updating the senate constitution.

   ii. What fun or funny thing did you do this year? We answered that stuffing the bus was our fun project.

   iii. Name one thing we want to tell the Board. We would like to thank the board for continuing to support higher education in this legislative climate.

m. Library Appeals – Susan Norton reported that the appeals committee heard four appeals this semester.

VIII. As May Arise
   a. None

IX. Announcements
   a. Next Meeting: January 28, 2014 – Guests will be Rick Muma and a representative of the Foundation.

X. Adjourned at 10:30 AM. Motion to adjourn made by Brett Morrill and seconded by Maria Martino. Motion passed.

Submitted by Ellen Abbey