UP Senate Meeting Minutes  
**Tuesday, January 17, 2017, 9:00 – 11:00 a.m. RSC Herrman Room 262**

**Senators In Attendance:** Amy Barfield, Krysti Carlson-Goering, Camille Childers, Ryan Corcoran, Lisa Hansen, Jana Henderson, Caleb Loss, Laura Manning, Alicia Newell, Lyston Skerritt, Natasha Stephens, Becky North, Mark Porcaro, Judy Espinoza, AJ McCausland

**Senators Absent:** Darryl Carrington, Tracee Friess, Becky Hundley, Cheryl Miller, Sheryl Propst, Randy Ware, Erin Stieben

**Guests:** Marcie Holsteen, Susan Martin

I. **Call to Order – 9:03 a.m.**

II. **Guest Speaker:** Dr. Elizabeth King, Foundation Report

III. **Approval of Minutes**

   Did not get
   1<sup>st</sup> - Camille
   2<sup>nd</sup> - Tasha

IV. **Legislative Update Report - January 20**

   Amy will possibly cover b/c Budget meeting is at the same time.

V. **Budget Advisory Council – January 20**

VI. **President’s Council Meeting Report – January 23**

VII. **HR/Senate Meeting Report – January 25**

VIII. **New/Old Business**
   a. **Fall & Spring General Meeting**
      i. Fall meeting is recorded and posted on UP Senate website
      ii. Discussion of time for Spring Meeting – plan for Tuesday, May 16<sup>th</sup> (replacing regular UP Senate meeting) from 3-5pm. Becky will talk to Jeff Jarman for time – may have to move date before commencement because likely students will be doing the recording of the event.
   b. **Constitution Vote Update**
      i. Request for Communication Committee to write blurb stating Fall recording is on the website and explaining the constitution update vote. Request to be complete by Tomorrow (January 18<sup>th</sup>)
      ii. Kevin has program ready and will create link to vote to go inside message
      iii. Recommendation to leave voting open no more than 1 week (everyone usually votes 1<sup>st</sup> day)
   c. **February 24 Open Forum**
      i. “Suggestion Box” for topics will be on UP Senate website
      ii. Anyone can submit (possible to be anonymous)
      iii. Submittal will be emailed to UP Senate President email
      iv. Request for Communication Committee to create informational paragraph for website
      v. Committee To Facilitate Meeting
         - Caleb
         - Tasha
         - Laura
         - Lisa
         - Sheryl
         - Becky N.
   d. **Capital/Higher Ed Day - January 19, Topeka**
      i. 3 tables that will provide a lot of information about what we do on campus. Ranging from research and technology for classrooms to professional development.
   e. **Climate Survey**
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i. Notes from meeting have distributed to senate and were discussed
ii. Tahsa/Lyston will represent UP Senate on Committee

IX. Reports from Committee Chairs  
   a. Awards/Recognition – Becky Hundley (Chair), Camille Childers, Jana Henderson  
      i. Nominations are open (new requirements discussed at previous meeting) – January 30 deadline  
      ii. Website has been updated – THANK YOU to Kevin  
      iii. Awards will be presented at Shocker Pride Celebration on March 14th in Beggs Ballroom  
   b. Communication Committee - Tracee Friess (Chair), Cheryl Miller, Ryan Corcoran, Alicia Newell  
      i. Notes from December meeting were not sent out b/c December minutes were not posted. Will work to get them out soon and January notes as soon as minutes are available.
   c. UPS Website – Kevin Crabtree  
      i. No updates  
   d. Election – Sheryl Propst (Chair), Krysti Carlson-Goering, Jana Henderson  
      i. Meeting next month (Feb.) for final numbers  
   e. Grievance – Judy Espinoza  
      i. After review, there are concerns of the current grievance policy – more information being gathered. If needed, training will happen if grievance is presented.
   f. Library Appeals – Camille Childers (Chair)  
      i. No updates  
   g. RSC Board of Directors – Lyston Skerritt (Chair) Ryan Corcoran (Delegate)  
      i. Subcommittee working on budget submittals for next year  
      ii. Parking lot for RSC offline for construction  
   h. Professional Development  
      i. Professional Development - Sheryl Propst (Chair), UP Members: Amy Barfield, Randy Ware, Krysti Carlson-Goering, Caleb Loss, Becky North; USS Members: Johny Buchanan-Spachek  
         1. Shocker START: Website demo will be available on the 19th for Capital Day  
      ii. Technology Fair - March 28th / Becky North (Chair), UP Members: Amy Belden, Jarrod Hipps, Dan Larrea, Sam Willis, Muhammad Usmani; USS Members: Johny Buchanan – Spachek  
         1. Meetings moved to Tech Building  
   i. Service – Lyston Skerritt (Chair), Tracee Friess, Darryl Carrington  
      i. Shocker Food Locker in need of canned meat (contact is SGAvicepresident@wichita.edu)  
   j. Parking/Traffic Appeals – Laura Manning (Chair), Becky Hundley, Lisa Hansen  
      i. Parking appeals have started and are by email  
      ii. Recommendation to take seriously the instructions to move your car if the lot you park in is reserved for a basketball game. Over 40 tickets issued for lots for a game recently.  
   k. Unclassified Professional Staff Council - Mark Porcaro  
      i. Phone meeting last week  
      ii. Meet tomorrow in person at Regents Meeting – Mark will be suggesting combination of USS and UP groups at State level so they can unify the voice of the staffs for issues  
         1. Shared tuition dependent discounts for all state schools  
         2. Paid day of service

X. As May Arise
XI. Announcements  
   a. Next Meeting:  
      i. February Open Forum, February 24  
   b. UP Senate January Tours of EEB  
      i. Wednesday, January 25, 1-2 pm

XII. Adjourn – 10:35 a.m.  
1st – Tasha  
2nd – Laura

Minutes submitted by Lisa Hansen