AMERICAN SOCIETY FOR QUALITY
WICHITA STATE UNIVERSITY STUDENT BRANCH BYLAWS
1.0 NAME, OBJECTIVES, AND GOVERNMENT

Section 1.1 – Name
1.1.1 The name of this organization shall be Wichita State University Student Branch, American Society for Quality.

Section 1.2 – Objectives
1.2.1 The objectives of this Student branch shall be the advancement of the theory and practice of quality and the allied arts and sciences, and the maintenance of high professional standing among its members.

1.2.2 This Student branch shall have as its purposes the following: (1) encouraging and providing the means for the development of high professional skills in students, (2) enlightening the students of this educational institution as to the nature and the loftiness of the quality profession, and (3) such other purposes as may be identified by the Society.

Section 1.3 – Government
1.3.1 This Student Branch shall be governed by the Certificate of Incorporation of the Society, by the provisions of the statutes under which the Society is incorporated, by the Bylaws of the Society, and by these Bylaws.

1.3.2 The stated location for the Headquarters of this Student Branch is Wichita State University, Wichita, Kansas.

2.0 FORMATION AND ORGANIZATION

Section 2.1 – Formation and Dissolution
2.1.1 This Student Branch is formed under the guidance of the Bylaws of the American Society for Quality Policy and Procedure S-2 described generally as follows:

   a. In any accredited institution or group/coalition of accredited institutions, from which Enrolled Students are members of the Society any member of the faculty of the institution(s) who is a Member of the Society, may organize such Enrolled Students into a Student Branch.

   b. Student Branches shall organize by the appointment of a Branch Executive Committee, which shall include at least one Member of the Society who shall be identified as the Counselor for the Branch.

   c. This organization shall be subject to the approval of the Board of Directors of the Society.

   d. Other students in the institution(s) comprising the membership of the Branch, even though not Enrolled Students in this Society may attend Branch meetings under conditions prescribed by the Branch.

   e. By June 1st of each fiscal year, the Student Branch shall submit to the Regional Director the name of a faculty member who is a Member of the Society for appointment as Branch Counselor. The Regional Director shall then submit this nominee to the President of the Society for approval as Counselor effective July 1. If the Branch fails to submit a nominee by June 1st, then the Regional Director shall submit his/her own recommendation for the appointment to the President.

   f. The Board of Directors of the Society may terminate the existence of any Branch at any time, when, in its judgment, the interest of the Society makes such action necessary.
Section 2.2 -- Sponsoring Section

2.2.1 Section 1307-Wichita, in whose geographical area the Student Branch is located shall assume the sponsorship of the Student Branch. The Sponsoring Section shall provide benevolent oversight and assistance, through the Counselor of the Branch, and shall make available resources of the Section, particularly financial.

3.0 MEMBERSHIP

3.1 Membership in the Student Branch is limited to Students that are enrolled in the Wichita State University, which comprise the Student Branch.

3.2 Although denominated Enrolled Students in the Society, persons so enrolled shall not be deemed to be voting members of the Society they may acquire membership and voting privileges only by meeting the requirements as set forth in the Society Bylaws.

3.3 An enrolled student applying for admission as a Member of the Society shall become a member of a Section and shall be ineligible for membership in the Student Branch. This in no way precludes attendance and participation in the activities of the Student Branch.

3.4 Membership in the Student Branch is open to any Enrolled Student at Wichita State University, and shall be non-discriminatory based upon age, race, religion, creed, notional origin, ethnicity, gender, disability, or sexual orientation.

4.0 FINANCIAL

Section 4.1 -- Fiscal Year

4.1.1 The fiscal year of the Student Branch shall coincide with the fiscal year of the Society.

Section 4.2 -- Dues

4.2.1 Dues shall be the amount stipulated in the Bylaws of the Society and shall ordinarily be paid directly to the Society. Dues for the current fiscal year shall accompany all applications for membership as Enrolled Students in the Society. The membership of an Enrolled Student shall cease as of September 30 of any subsequent fiscal year unless dues in full for said subsequent fiscal year are received before September 30.

Section 4.3 -- Use of Funds

4.3.1 Funds of this Student Branch may be expended only upon the approval of the Branch Executive Committee, and only for local Branch purposes for advancing the objectives and purposes of the Society. Activities for which such expense is incurred shall be limited to the geographical area encompassed by this Student Branch.

4.3.2 Nothing shall be so construed as to prevent the voluntary duly authorized transfer to the Society of funds belonging to this Branch.

4.3.3 Payment of bills for operating expenses of the Branch shall be made by the Counselor and/or the Section Treasurer of the Sponsoring Section.

4.3.4 The Annual Report of the Branch shall include a report of the financial activities of the Branch during the fiscal year.

Section 4.4 -- Contributions

4.4.1 Contributions for the general support of this Branch, or designated for a specific purpose approved by the Branch Executive Committee, may be accepted from individuals, corporations, or other sources, but shall not be solicited.

Section 4.5 -- Indemnification

4.5.1 It is understood that Wichita State University does not provide indemnification insurance coverage for any activities of the Branch, unless these activities have received express approval from the appropriate office(s) of the University.
5.0 STUDENT BRANCH OFFICERS

Section 5.1 -- Student Branch Officers
5.1.1 The officers of this Student Branch shall be: Student Chair, Student Vice Chair, and Student Secretary.

Section 5.2 -- Selection of Student Branch Officers
5.2.1 The Counselor is responsible for the selection of the officers of this Student Branch. At the discretion of the Counselor, the Branch officers may be appointed by the Counselor or the Counselor may hold an election.

6.0 POWERS AND DUTIES OF COUNSELOR AND STUDENT BRANCH OFFICERS

Section 6.1 -- Counselor
6.1.1 The Counselor of this Student Branch is the chief operating officer who is responsible for all aspects of the operation.
6.1.2 The Counselor may delegate duties to the Student Officers of the Branch in order to develop the skills and abilities of the students in the management of professional organizations.
6.1.3 The Branch Counselor shall keep the Sponsoring Section and the Regional Director advised of the nature and extent of the activities of the Branch and of any other pertinent matters affecting the Branch.

Section 6.2 -- Student Branch Officers
6.2.1 Student Chair - The duties of the Student Chair shall be those assigned by the Counselor. Ordinarily these duties shall include chair of the Executive Committee, presiding at all Branch meetings, and general administration of the operations of the Branch.
6.2.2 Student Vice Chair - In the absence of the Student Chair, the Student Vice Chair shall perform all of the duties and shall be vested all the powers of the Student Chair of the Branch.
6.2.3 Student Secretary - The duties of the Student Secretary of the Branch shall be those assigned by the Counselor. Ordinarily these duties shall include the giving of notice of all meetings of the Branch and of the Branch Executive Committee, and the keeping of a true and complete record of the proceedings at all such meetings. The Student Secretary is expected to maintain a complete and accurate roster of the names and addresses of all members of the Branch. The Student Secretary shall prepare an Annual Report of the activities, attendance, membership, and other pertinent information of the Branch. This report shall be presented to the Branch Counselor.

7.0 BRANCH EXECUTIVE COMMITTEE

Section 7.1 -- Composition
7.1.1 The Branch Executive Committee shall consist of:
- The Counselor of this Student Branch.
- All of the officers of this Branch as set forth in Section 5.1.1 of these Bylaws.
- Student Chairs of Other Committees as authorized in Section 8 of these Bylaws.
- Additional Members of the Society appointed by the Counselor that may be appropriate for representation of Wichita State University.

Section 7.2 -- Powers and Duties
7.2.1 The Branch Executive Committee shall administer the operations and oversee the affairs of the Branch and its relations with the Society.
7.2.2 The members of the Branch Executive Committee shall serve until their successors have been duly elected or appointed and qualified.
Section 7.3

7.3.1 Meetings of the Branch Executive Committee shall be held upon call by the Student Chair or, in his/her absence, the Student Vice Chair. A meeting of the Branch Executive Committee shall be called upon the instruction of the Counselor of this Student Branch.

7.3.2 The Counselor, two Branch Officers, and one other member of the Committee who is not a Student Officer shall constitute a quorum of the Branch Executive Committee for the transaction of business. The Counselor may appoint another Member of the Society to serve in the stead of the Counselor for any one meeting only during the year.

7.3.3 Notices of all meetings of the Branch Executive Committee shall be given to each member of the Committee.

7.3.4 Action of the Branch Executive Committee on any matter shall be determined by the concurring vote of a majority of the members of the Committee present in person. Any action by the Branch Executive Committee is subject to veto by the Counselor of this Student Branch.

8.0 OTHER COMMITTEES

8.1 The Student Chair of the Branch, with the concurrence of the Branch Executive Committee and the Counselor, shall appoint all Other Committees of the Branch and shall designate the Chair of each.

8.2 All members of Other Committees of this Branch shall be Enrolled Students of Wichita State University and members of this Branch or shall be Members of the Society.

8.3 The Branch Executive Committee may establish policies and procedures, which shall govern any or all other Committees of the Branch.

8.4 The Branch Executive Committee or the Counselor may remove any or all members of any other Committee of the Branch at any time.