HLC Workgroup
Summary Minutes
February 18-April 29, 2013
MHBR

Members: Elaine Bernstorf (Fine Arts), Jen-Chi Cheng (Business), Darren Defrain (LAS), Tiffany Franks (OPA), Don Gilstrap (Library), Barth Hague (CLUR), Walter Horn (Engineering), Robert Manske (Health Professions), Joseph Mau (Education), Rick Muma (AAR), David Wright (AAR)

1. Assumed Practices
   - The Workgroup finalized the review of assumed practices and posted the information on the HLC shared drive for later use. The issue of faculty classification was left over from last semester. It was determined that some faculty had incorrect or missing information on their records in terms of their credentials. David and Rick will meet with HR this summer to determine how best to correct this finding.

2. Evaluation of the QI Initiative – Report
   - Workgroup members finalized the first evaluation of the QI project. A dashboard and narrative explaining the results to date was developed. This information will be distributed for discussion to: President’s Executive Team, Retention Council, AAPG, Faculty Senate, Unclassified Professional Senate, colleges, and other groups as necessary. Overall, it was found that the QI project (Graduation Partnership) is being implemented as planned. Based on the available data, it is too soon to determine its effectiveness or need for change.

3. HLC meeting (April 6-9)
   - Barth, Robert, Rick, and David attended the HLC meeting in Chicago. Rick and David were invited to present WSU’s QI initiative.

4. Assurance Arguments
   - The Workgroup was to begin writing assurance arguments in support of the accreditation criteria this spring. However, the evaluation of the QI project took longer than expected. The assurance review and documentation will begin next academic year.

5. Next meeting
   - Fall 2013. The first meeting is TBD.

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Next HLC Site Visit
Fall 2016-Spring 2017