Goal 1

University:
Guarantee an applied learning or research experience for every student by each academic program

University Libraries:
Be a campus partner in teaching and research by providing learning experiences and resources that promote student success while supporting applied learning and research opportunities
Strategy 1.1: Expand the information literacy program to support applied learning and research experiences provided by academic programs

**Metrics and Targets**
- Identify applied learning and research opportunities (e.g. courses, theses research, etc.) provided by academic programs that currently benefit from library instruction and other services
- Identify at least five additional opportunities for expanding the information literacy program to support applied learning and research
- Develop or update multiple learning objects and tutorials that support lifelong learning skills
- Collaborate with colleges on development of badges or market-based tuition sources

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost

**Source of Additional Resources**
- N/A

**Evaluative Processes**
- Completion of targets reported annually by Research Services to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets

**Strategy 1.2: Provide applied learning and research opportunities for library graduate and student assistants**

**Metrics and Targets**
- Provide at least 2 opportunities for applied learning or research for current University Libraries graduate and/or student assistants, e.g. virtual servers, website development, etc.
- Develop at least one collaboration with an academic department to provide an applied learning or research opportunity for a student within the library
- Formally integrate instruction on appropriate workplace behaviors and strategies for working well in an organization into student training

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost of applied learning activities. Additional resources may be needed to support actual project cost

**Source of Additional Resources**
- Funds for projects potentially from the University grant program, from donors, and from RU

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets
Strategy 1.3 Collaborate with other campus units on providing applied or research opportunities for students

**Metrics and Targets**
- Develop at least one collaboration with a campus partner to provide an applied learning or research opportunity for students

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost of applied learning activities. Additional resources may be needed to support actual project cost

**Source of Additional Resources**
- Funds for projects potentially from the University grant program, from donors, and from RU

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office

**Strategy 1.4: Enhance access to digital and other resources and collections that support applied learning and research**

**Metrics and Targets**
- Increase holdings of online reference works and books related to applied research such as in SAGE Research Methods Online
- Review current holdings and identify additional resources needed to support applied learning and research in selected areas

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy. Enhancement of collections would be accelerated with additional funding

**Source of Additional Resources**
- Additional funds from the University and from donors

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets

**Strategy 1.5: Participate in the University’s exploration of a merger with the Wichita Area Technical College (WATC) in anticipation of joint learning opportunities that employ applied learning strategies**

**Metrics and Targets**
- Meet with WATC library staff to discuss long-term goals for the collections, current instruction activities, and options for merging collections and services
- Schedule visit to WATC facilities to review their current collections, operating procedures, and on-site services
- Participate in WSU/WATC Merger Committee
Additional Resources Needed (if applicable)

- Existing University Libraries funds will be allocated to this strategy to meet operational cost of the exploration phase. Additional funds will be needed once the merger is operationalized.

Source of Additional Resources

- Funds from the University, funds from WATC

Evaluative Processes

- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets
Goal 2

University:
University Goal 2: Pioneer an educational experience for all that integrates interdisciplinary curricula across the university

University Libraries Goals:
2a: Be a campus partner in teaching and research by providing interdisciplinary learning experiences and collaborations that promote student success
2b: Ensure support for interdisciplinary curricula across campus through the expansion and preservation of relevant, user-driven resources and collections
Strategy 2a.1: Expand the information literacy program to support interdisciplinary curricula across campus

**Metrics and Targets**
- Integrate information literacy skills instruction and assessment into First-Year Seminars
- Implement enhanced information literacy assessment for selected courses and programs
- Prepare report on information literacy assessment as part of the University’s Higher Learning Committee accreditation effort
- Identify interdisciplinary courses and programs that currently benefit from library instruction and other services
- Add at least 20 new or extensively revised LibGuides for university classes, library workshops, and student groups that help students quickly identify interdisciplinary and other resources

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost

**Source of Additional Resources**
- N/A

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 2a.2: Create opportunities to support online and campus-wide learning initiatives

**Metrics and Targets**
- Participate in Graduate School’s development program for graduate students in the areas of intellectual property, author rights management, and dissertation submission
- Support instruction design activities of Online Learning by creating at least three LibGuides and tutorials that can be used to promote library and open resources available to faculty and students
- Engage in outreach with colleges and other campus units to provide instruction and research support for specific student-centered projects or programs

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost

**Source of Additional Resources**
- N/A

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets
Strategy 2b1: Enhance access to locally-developed as well as external digital and print resources and collections that support the emerging interdisciplinary curriculum across campus while fostering innovation in the selection, acquisition, and preservation of resources

**Metrics and Targets**
- Maintain current critical interdisciplinary databases, ejournal collections, and ebook packages
- Evaluate new interdisciplinary resources for possible acquisition
- Enhance access to locally-developed resources and collections identified as interdisciplinary in nature.
- Facilitate interdisciplinary research through the provision and enhancement of metadata in University Libraries and partner discovery tools
- Evaluate effectiveness of existing Electronic Approval plan
- Monitor inter-library loan activity for indicators of potential interdisciplinary collection enhancement
- Review selected areas of print and electronic library holdings

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost; however enhancements will require new funds to support any new ongoing collection costs

**Source of Additional Resources**
- Funds from the University or from donors

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 2b.2: Enhance efforts to promote resources to ensure that faculty and students are aware of materials acquired in support of teaching and research

**Metrics and Targets**
- Expand use of social media and other website announcements to promote new resources and related workshops by 10%
- Develop targeted Twitter announcements about interdisciplinary resources on a regular basis
- Host at least two interdisciplinary database demonstrations by vendors for faculty and students during each semester
- Create library-wide blog that can be used to promote library, resources, and services to faculty and students

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost. Additional funds will be needed to host vendor demonstrations

**Source of Additional Resources**
- Funds for demonstrations from vendors

**Evaluative Processes**
• Completion of targets reported annually by library units to Dean’s Office
• University Libraries Executive Council recommends adjustments as needed to meet targets
**STRATEGIC PLAN**

**Goal 3**

**University:**
Capitalize systemically on relevant existing and emerging societal and economic trends that increase quality educational opportunities.

**University Libraries:**
Promote a superior user experience through the development of innovative services, collections, and facilities informed by emerging societal and economic trends, and seamlessly integrated into the learning environment to promote and support effective learning and teaching.
Strategy 3.1: Enhance existing services to focus on point of need and on-demand services

**Metrics and Targets**
- Review effectiveness of Demand-Driven Acquisitions (DDA) and the relatively new option, Evidence-Based Acquisitions (EBA)
- Explore and implement viable options for new on-demand user services both on the traditional and innovation campuses
- Schedule ILLiad (Interlibrary Loan software updates as needed
- Evaluate inventory of technology equipment checked out by Circulation, analyze usage statistics, and replace or purchase new equipment as needed and funding permits

**Additional Resources Needed (if applicable)**
- Additional funds may be needed if equipment for replacement or enhancement exceeds existing funds currently budgeted for that target

**Source of Additional Resources**
- Funds from the University or from donors

**Evaluative Processes**
- Completion of other targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 3.2: Enhance and coordinate marketing of library services and facilities that increase quality educational opportunities

**Metrics and Targets**
- Expand use of social media and other website announcements by at least 10% each year to promote new resources and related workshops
- Create library-wide blog that can be used to promote library services to faculty and students using LibGuides software
- Create slide show that promote services, events, and resources to be displayed on TV monitors in public areas of the library. Update slide show at least weekly during the academic year.
- Develop marketing component for the University Libraries’ website to promote library services and resources

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost

**Source of Additional Resources**
- N/A

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets
Strategy 3.3 Maintain current partnerships and seek additional opportunities for collaborative purchases with campus and other partners to enhance access to educational resources

**Metrics and Targets**
- Participate in at least four cooperative database purchases with campus partners
- Renew efforts to procure a percentage of sponsored-research funds for critical STEM databases
- Work with the Foundation on appropriate fundraising efforts
- Maintain WSU presence on Resource Sharing subcommittee of the Kansas Consortium of Academic Libraries Deans and Directors (KCALDD)
- Participate in the review of possible consortium or State Library of Kansas purchases for the two and four year Regents and private academic institutions

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost; however enhancements will require new funds to support any new ongoing collection costs

**Source of Additional Resources**
- Funds from the University or from donors

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 3.4: Capitalize on opportunities for the development of innovative library services

**Metrics and Targets**
- Review C-Space services for effectiveness and propose enhancements or revisions to library administration. Implement approved enhancements by June 2017
- Develop library-sponsored workshop series focused on emerging technologies by December 2016
- Implement user enhancements made available with LibGuides CMS upgrade
- Implement enhanced document streaming module in SOAR
- Expand use of interactive tutorials and videos in teaching information literacy and library skills across the general education curricula
- Implement Guide On the Side information literacy module

**Additional Resources Needed (if applicable)**
- Existing State and Foundation funds will be allocated to this strategy to support this strategy. Additional funds may be needed for future C-Space enhancements

**Source of Additional Resources**
- Donors

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 3.5: Provide a flexible digital and physical library infrastructure, enhanced by advances and innovations in higher education and technology, and seamlessly integrated into the learning environment

**Metrics and Targets**
- Maintain and enhance digital infrastructure by implementing appropriate software updates for University Libraries major systems such as Voyager, DSpace, ILLiad, Joomla, etc
- Complete initial development and implementation of C-Space, an innovation and experimentation space on the first floor of Ablah Library by October 2015
- Evaluate public and workforce technology needs. Upgrade the quality and quantity of technology necessary to meet identified needs
- Annually engage in functional space analysis of at least one area of the library to align library space for services and collections that best reflect evolving user needs and promote full use of the facility
- Complete development and implementation of C-Space, an innovation and experimentation space that introduces next generation technologies and software to faculty and students. Open to public by October 2015
- Evaluate library technology equipment, and software inventory. Seek input from students and faculty to determine how well library technology is meeting their research needs
- Upgrade signage in at least two areas of library by June 2017
- Initiate a major revision of the library’s website by June 2017
- Complete a major organizational revision of the University Libraries online research guides to improve user discovery by September 2016

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost. Additional funds may be needed if major facility upgrade needs are identified during analysis

**Source of Additional Resources**
- Funds from the University or donors

**Evaluative Processes**
- Schedule updates to software and technologies and review at six months. Revise schedule if needed to ensure all work completed by the end of the year when a final review will be scheduled
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 3.6: Update library building security and emergency safety training for library employees and library users to respond to emerging social and University expectations
**Metrics and Targets**
- Schedule staff training in currently relevant security and emergency procedures and ensure that mandated emergency training is offered to all staff annually
- Develop library-wide policies and procedures related to selected situations such as Conceal Carry and Active Shooter; set target date for completion of these policies and procedures once more details about University policies become available
- Review options for building security
- Conduct at least one annual tornado and/or fire drill.
- Create additional opportunities for training or increasing awareness of building safety procedures among student assistants and library users

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost

**Source of Additional Resources**
- N/A

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets
Goal 4

University:
Accelerate the discovery, creation and transfer of new knowledge

University Libraries:
Contribute to the University’s efforts to accelerate the discovery, creation, and transfer of new knowledge through the development, expansion and preservation of relevant, user-driven resources, collections and services
Strategy 4.1: Enhance information services and resources related to intellectual property, technology transfer, and entrepreneurship

**Metrics and Targets**
- Collaborate with WSU Ventures on Economic Development Agency (EDA) grant, e.g. developing a library instruction program for students involved in the grant
- Collaborate with at least one other campus entity on the development of educational materials related to intellectual property
- Allocate one faculty and one support staff to providing technology transfer support including patent and trademark resources, instruction, and services
- Develop a library-sponsored workshop series and other outreach activities for entrepreneurship and patent research
- Create or revise library research guides and other promotional materials related to intellectual property, entrepreneurship, and copyright by September 2016

**Additional Resources Needed (if applicable)**
- 50% of additional staffing for technology transfer support is currently supported through the EDA grant. Once that grant is completed, additional funds will be needed to continue with this program.Existing funds will be allocated to support other operational costs associated with this strategy

**Source of Additional Resources**
- Funds from the EDA grant, University, and donors

**Evaluative Processes**
- Completion of targets reported annually by library units to Dean’s Office
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 4.2: Expand digitization of significant locally produced primary resources and research materials

**Metrics and Targets**
- During FY15-17 time period, complete the scanning, metadata development, and uploading to world-wide platform, at least 40 university and/or locally held primary resource collections housed in Special Collections
- Complete National Historical Publications and Records Commission (NHPRC) grant to digitize the J.R. Mead collection in Special Collections by October 2017
- Complete survey of contemporary digital content preservation strategies for University Libraries locally produced digital collections
- Upgrade and annually add at least 100 additional items to SOAR, the institutional repository for WSU

**Additional Resources Needed (if applicable)**
- Grant funds will be used for the J.R. Mead project. All other activities will be supported by existing funds

**Source of Additional Resources**
• Funds from the National Historical Publications and Records Commission (NHPRC) grant

**Evaluative Processes**

• Monitor progress on digitization efforts via standard productivity statistics with six month and annual review of work completed. Metadata and SOAR progress will be monitored via standard productivity collection process with collection progress review each six months
• Completion of targets reported annually by library units to Dean’s Office
• University Libraries Executive Council recommends adjustments as needed to meet targets

**Strategy 4.3: Expand access to scholarly resources that support the research and publishing needs of faculty and students while fostering innovation among the WSU community**

**Metrics and Targets**

• Collaborate with the Graduate School, Honors College, and other programs to promote student projects and theses/dissertations through support of public forums such as GRASP or URCAF and with distribution through SOAR, the institutional repository. Meet at least once annually with Graduate School and Honors College
• Implement OJS – Open Journal System Platform, an electronic publishing cloud-hosted service for locally-created journals. Host at least two journals
• Expand access to high quality resources and collections that support emerging scholarly research needs of faculty and students
• Meet turn-around times for journal and book requests as established by RapidILL, a cooperative interlibrary loan service
• Create at least two library guides for scholarly resources and/or newer research areas that help support research discovery and creation in those areas

**Additional Resources Needed (if applicable)**

• Existing funds will be allocated to this strategy to meet operational cost

**Source of Additional Resources**

• Funds from University, from donors, and potentially from RU

**Evaluative Processes**

• Annually schedule review of collection, software, and facility enhancements or updates
• Completion of targets reported annually by library units to Dean’s Office
• University Libraries Executive Council recommends adjustments as needed to meet targets
GOAL 5

UNIVERSITY:
Empower students to create a campus culture and experience that meets their changing needs

UNIVERSITY LIBRARIES:
Empower students to create a campus culture and experience that meets their changing needs through library services and programming
Strategy 5.1: Enhance the development of adaptable services and facilities that support the changing education and research needs of students

Metrics and Targets
- Enhance new student orientations by using student-friendly activities involving social media
- Document student focused marketing of library services and collections developed by the University Libraries by December 2016. After baseline established, aim for 10% annual increase in activity
- Contribute to the possible integration of WATC students into the WSU community through integration of WATC library services
- Offer at least two workshops that focus on lifelong learning skills that use library and/or Internet resources

Additional Resources Needed (if applicable)
- Existing funds will be allocated to this strategy to meet operational cost. Additional salary funds may be needed to support WATC integration activity

Source of Additional Resources
- Funds from the University or WATC

Evaluative Processes
- Annual documentation of target and metric completion presented to the University Libraries Executive Council
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 5.2: Provide services and programming that support student engagement in campus culture

Metrics and Targets
- Develop Welcomefest and Finals Frenzy events
- Annually develop two opportunities for student-focused programming
- Create at least three student-focused exhibits

Additional Resources Needed (if applicable)
- Additional funds may be needed to support programming activity

Source of Additional Resources
- Funds from the University or donors

Evaluative Processes
- Annual documentation of target and metric completion presented to the University Libraries Executive Council
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 5.3: Engage in assessment activities that provide opportunities for students to give feedback on library services, facilities, and collections
**Metrics and Targets**

- Hold Student Town Hall in cooperation with SGA
- Investigate options for replacing the Book and Bean coffee service that was removed from the library lobby.
- Seek ongoing commitment by SAC and SGA for DVD Collection
- Hold annual meeting with SGA Campus Issues Committee
- Explore use of social media or other web options for obtaining student feedback

**Additional Resources Needed (if applicable)**

- Existing funds will be allocated to this strategy to meet operational cost. Additional funds may be needed to support facility enhancements

**Source of Additional Resources**

- Funds from the University or donors

**Evaluative Processes**

- Annual documentation of target and metric completion presented to the University Libraries Executive Council
- University Libraries Executive Council recommends adjustments as needed to meet targets
**Goal 6**

**University:**
Be a campus that reflects—in staff, faculty and students—the evolving diversity of society.

**University Libraries:**
Be a library that reflects in its collections, services, and staff the evolving diversity of society.
Strategy 6.1: Engage in activities that support and encourage the hiring of diverse library personnel

**Metrics and Targets**
- Analyze current diversity in library staffing as it compares to University metrics
- Complete documentation of strategies used to recruit diverse hiring pools and add this information to the University Libraries hiring process

**Additional Resources Needed (if applicable)**
- Existing funds will be allocated to this strategy to meet operational cost. Additional salary funds may be needed to develop salaries competitive enough to recruit a diverse staff

**Source of Additional Resources**
- Funds from the University or from donors

**Evaluative Processes**
- Annually present analysis of staff diversity to University Libraries Executive Council
- Provide documentation of hiring strategies used during the year to increase the diversity in the hiring pools and report the results to University Libraries Executive Council
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 6.2: Engage in collection development activities that support and encourage the development of collections that support and reflect a diversity of scholarship and society

**Metrics and Targets**
- Analyze current diversity in selected library collections
- Document additions to collections that reflect increased diversity

**Additional Resources Needed (if applicable)**
- Initially existing collection development funds will be used to support purchasing and sustaining collections necessary to meet this goal. Additional funds will be needed to support any purchases that require annual payments

**Source of Additional Resources**
- Funds from the University or from donors

**Evaluative Processes**
- Present annual report of collection development activities targeting diversity to University Libraries Executive Council
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 6.3: Develop services and programs that support and reflect a diversity of scholarship and society

**Metrics and Targets**
• Annually select one existing public service or program to determine whether they are inclusive and reflect campus diversity
• Add diversity review to development process for all new library services and programs
• Develop research or information tool that identifies available diversity resources

Additional Resources Needed (if applicable)
• Existing funds will be allocated to this strategy to meet ongoing operational cost. Additional funding may be needed to support any outside major programming scheduled to enhance diversity

Source of Additional Resources
• Funds from donors and outside grants

Evaluative Processes
• Annual documentation of target and metric completion presented to the University Libraries Executive Council
• University Libraries Executive Council recommends adjustments as needed to meet targets
Goal 7

University:
Create a new model of assessment, incentive and reward processes to accomplish our vision and goals

University Libraries:
Be a Library that supports University efforts to create a new model of personnel assessment, incentive, and reward processes, as well as, engages in an overall assessment process to facilitate the accomplishment of the University’s and University Libraries’ vision and goals.
Strategy 7.1: Establish staffing levels and compensation rates that are at or above the mean of WSU’s peer institutions

**Metrics and Targets**

- Use ACRL and IPEDS data to prepare comparison of University Libraries’ staffing levels and salary expenditures with WSU’s institutional and aspirational peers on an annual basis or when new data becomes available
- Use salary data from ARL, *Library Journal*, and NACUBO to determine market rates of library faculty
- Use salary data recently established through the CBIZ process to determine support staff salary ranges
- Identify mean salaries being offered to GSAs at the University

**Additional Resources Needed (if applicable)**

- Assessment activities will be completed using existing resources. Additional funds will be needed to support any additional positions or enhanced salaries identified through analysis

**Source of Additional Resources**

- Funds from the University and from donors

**Evaluative Processes**

- Annual documentation of target and metric completion presented to the University Libraries Executive Council
- University Libraries Executive Council recommends adjustments as needed to meet targets

Strategy 7.2: Develop, enhance, and sustain a skilled and engaged workforce that can succeed in a dynamic environment and provide the library user an exemplary library experience

**Metrics and Targets**

- Complete orientation and initial training of all new employees including graduate and student assistants within first month of employment
- Offer targeted development opportunities for probationary faculty and faculty who have transitioned to new positions
- Participate in all phases of CBIZ process for USS/UP employees including creation for JAQs and final review of CBIZ assignments
- All staff supervisors will work with support staff members under their supervision to create a customized development plan for each staff member using UPerfom software
- Complete the third year review for faculty member --- the first implementation of a new faculty assessment tool in the University Libraries
- Review UL Faculty Handbook and update as needed on an annual basis
- Review Uniscope model and begin assessment for inclusion into University Libraries faculty tenure policy. Review to be completed by December 2017
• Enhance HelpDesk and Access Services student training program to include modules focused on workplace culture and library resources and services
• Provide at least two learning and professional development opportunities that support University Libraries organizational goals for all fulltime employees
• Complete search for new Dean by June 2017
• Complete searches for vacant faculty positions within 6 months of approval
• Support efforts of employees who choose to transition from USS to UP status

**Additional Resources Needed (if applicable)**
• Existing funds will be allocated to this strategy. Additional funds will be sought to support enhancement of development activities

**Source of Additional Resources**
• Funds from the University, and potentially from donors

**Evaluative Processes**
• Annual documentation of target and metric completion presented to the University Libraries Executive Council
• University Libraries Executive Council recommends adjustments as needed to meet targets

**Strategy 7.3:** Engage in assessments that provide for continuous improvement of library operations that assist in responding to economic or social changes, and that assist the University Libraries in facilitating the accomplishment of the University vision and goals.

**Metrics and Targets**
• Standardize reporting system of library productivity
• Review, update, and add, when needed, policies and procedures related to library building security and emergencies including building safety training for library employees and library users
• Review selected existing operations for effectiveness in facilitating the accomplishment of the University’s vision and goals
• Evaluate new service opportunities as needed to determine their potential to enhance library operations and the support of the University vision and goals. Evaluation must include identification of resources needed and available to support the service

**Additional Resources Needed (if applicable)**
• Existing funds will be allocated to this strategy

**Source of Additional Resources**
• N/A

**Evaluative Processes**
• Annual documentation of target and metric completion presented to the University Libraries Executive Council
• University Libraries Executive Council recommends adjustments as needed to meet targets