Pre-Departure Orientation – Part II

Office of International Education
Wichita State University
Spring 2014
What to Expect During the Trip?
Getting on Board

- **Carry-on Baggage**
  - Note the prohibited and restricted items
  - Note the size restriction
  - Take out metal items, cell phone, laptop computer, iPad, and other electronics at security checkpoint

- **Clothing**
  - Wear comfortable clothing (need to take off outer coat at security checkpoint)
  - Wear comfortable and convenient footwear (need to take off shoes at security checkpoint)
Airport Security Check

PHOTO: TIM BOYLE/GETTY IMAGES
CNN Money 9/18/2011
Customs Declaration Form

• Distributed on the flight to the U.S.
• Documents needed when filling out the form
  – Passport
  – Itinerary/boarding pass
  – Address and phone number in U.S. (WSU)
• Visit U.S. Homeland Security’s website for Instructions on how to fill out Customs Declaration
• Complete the form before getting off the plane
Customs Declaration Form
Customs Declaration - Top

Wichita State University, 1845 Fairmount St
Wichita, KS
Malaysia
10. The primary purpose of this trip is **business**: Yes ☐ No ☐

11. I am (We are) bringing:
   - (a) fruits, vegetables, plants, seeds, food, insects: Yes ☐ No ☐
   - (b) meats, animals, animal/wildlife products: Yes ☐ No ☐
   - (c) disease agents, cell cultures, snails: Yes ☐ No ☐
   - (d) soil or have been on a farm/ranch/pasture: Yes ☐ No ☐

12. I have (We have) been in close proximity of (such as touching or handling) **livestock**: Yes ☐ No ☐

13. I am (We are) carrying **currency or monetary instruments** over $10,000 U.S. or foreign equivalent: Yes ☐ No ☐
   (see definition of monetary instruments on reverse)

14. I have (We have) **commercial merchandise**: Yes ☐ No ☐
   (articles for sale, samples used for soliciting orders, or goods that are not considered personal effects)

15. **Residents** — the total value of all goods, including commercial merchandise I/we have purchased or acquired abroad, (including gifts for someone else, but not items mailed to the U.S.) and am/are bringing to the U.S. is: $________

   **Visitors** — the total value of all articles that will remain in the U.S., including commercial merchandise is: $________

Read the instructions on the back of this form. Space is provided to list all the items you must declare.

**I HAVE READ THE IMPORTANT INFORMATION ON THE REVERSE SIDE OF THIS FORM AND HAVE MADE A TRUTHFUL DECLARATION.**

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Please SIGN, not write.
Entering into the US & Transit

1. Immigration inspection
2. Baggage claim
3. Customs inspection
4. Baggage drop-off (for transit)
5. Connection flight
Immigration Inspection

• Queue up in the non-citizen/visitors line
• Have the following documents ready
  – Passport
  – I-20
• The officer will stamp on your passport
• The officer may ask you simple questions:
  – What school are you going to?
  – Where is your school?
  – What’s your major?
Baggage Claim

- Follow signs/instructions to the baggage claim area
- Wait and pick up your checked bags
Customs Inspection

- Taking your checked bags
- Have your Customs Declaration form ready
- Submitting the Customs Declaration form when you pass the Customs
- Customs officers may check your luggage at this point
Baggage Drop-off

- Baggage drop-off area is usually right next to the Customs checkpoint
- Find your airline and drop-off your checked bags
Connection Flight

- Exit to the international arrival lobby
- Follow signs/directions to the terminal for your connection flight
- Go through security checkpoint again (for domestic flight)
- You may be asked to “check” your carry-on before boarding
Example – Chicago

1. Immigration
2. Baggage Claim
3. Customs
4. Baggage Drop-off
5. Connection Flight
Unexpected – Flight Delays

- If you have requested airport pickup and sent us your itinerary, the pickup person would check your flight status.
- You may call our office (316-978-3232). If you call after business hour, you may leave us a voice message.
- If you did not request airport pickup, you may visit our welcome table upon arrival (8:00am to 10:00pm).
Unexpected – Arriving Late

• If you cannot find your pickup person when you arrive; or if the welcome table is closed when you arrive, you may take a taxi to a nearby hotel.

• Hotels nearby the airport:
  – Double Tree by Hilton
  – Best Western
  – Wichita Inn

• Hotels nearby WSU:
  – Wesley Inn
  – Holiday Inn Express (E 32nd St N)
Unexpected – Lost Baggage

• If you cannot find your checked bags in the baggage claim area, you need to contact your airline and present your baggage receipt.

• You will need to fill out a form and leave your contact number and delivery address. You may use the following:

**WSU International Education**
3203 E 17th St N
Wichita, KS 67208-1910
316-978-3232
Check out Pre-Departure Orientation – Part III to Find out What to Do after Arriving at Wichita