## Application for Admission

### International Undergraduate or Intensive English

## Steps to Complete Application Process

**STEP 1: Complete Application Form**

**STEP 2: Select Application Processing Fee:**

<table>
<thead>
<tr>
<th>Service Level</th>
<th>Application Fee</th>
<th>Processing Time</th>
<th>Shipping</th>
<th>Semester</th>
<th>Deadlines</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Basic Service</strong></td>
<td>US $75</td>
<td>5 to 6 weeks plus shipping time</td>
<td>3 to 5 weeks (airmail shipping - no tracking)</td>
<td>Spring Semester</td>
<td>September 15, November 1, January 1, March 1, June 1, August 1</td>
</tr>
<tr>
<td><strong>Standard Service</strong></td>
<td>US $150</td>
<td>2 to 3 weeks plus shipping time</td>
<td>DHL or FedEx (4 days for delivery)</td>
<td>March Session</td>
<td>November 1, January 1, March 1, June 1, August 1</td>
</tr>
<tr>
<td><strong>Premium Service</strong></td>
<td>US $250</td>
<td>3 business days plus shipping time (Guaranteed)</td>
<td>DHL or FedEx (4 days for delivery)</td>
<td>Summer Session</td>
<td>February 1, April 1, July 1, September 1</td>
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<tr>
<td><strong>Fall Semester</strong></td>
<td></td>
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<td>October Session*</td>
<td>September 15, November 1, January 1, March 1, June 1, August 1</td>
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<tr>
<td><em><em>October Session</em>”</em>*</td>
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</table>

*ESL Intake Only*  

**SERVICE LEVELS NOT AVAILABLE for Master’s and Ph.D. Applications**

A portion of the application fee may be used to support recruitment activities, staff development, and international student social functions.

### Payment Options:

**Credit Card**  
**Flywire**  
**Check or Money Order** - Make payable to "Wichita State University." Must be issued from a bank with a U.S. mailing address on the front of the check.

**STEP 3: Pay the Application Fee:**

[www.wichita.edu/pay](http://www.wichita.edu/pay)

**STEP 4: Print and Complete a Certification of Financial Support Online at:**

[www.wichita.edu/finstatement](http://www.wichita.edu/finstatement)

**STEP 5: Obtain Official Transcripts** - [www.wichita.edu/countryrequirements](http://www.wichita.edu/countryrequirements)

- We need official transcripts from all secondary schools, universities, colleges, institutes, or other post-secondary schools you have attended or are now attending.
- Transfer students may be asked to submit syllabi at a later date, if needed.

[Visit us on the web: wichita.edu/international](http://www.wichita.edu/international)  
[Like us on facebook: facebook.com/WichitaStateInternationalAdmissions](http://facebook.com/WichitaStateInternationalAdmissions)
STEP 6: Scan All of Your Application Materials

- Scan your official transcripts, completed Certification of Financial Support and financial documentation, passport copy, etc.
- Scan your documents into pdf (Adobe Reader format), if possible.

STEP 7: Electronically Submit Your Application Materials to:

www.wichita.edu/ApplicationMaterials

- If for some reason you cannot electronically submit your transcripts, they may be posted to our address on page 4.
- NOTE: Transcripts from U.S. and Canadian schools must be posted to us directly from the school.

STEP 8: Send Your Test Scores - www.wichita.edu/TOEFL

- We accept unofficial TOEFL, IELTS, PTE scores and will verify them online. SAT and ACT scores cannot be verified online and students should request an official copy to be sent directly from the testing company, but should send a scanned copy for temporary admissions use.

STEP 9: Update Your Email Address Book

- We will email you when your application arrives and after we review your application.
- Add international@wichita.edu to your email contacts or address book to avoid our messages going to your Spam or Junk Folder.

STEP 10: Mail or Bring Your Official Transcripts with You to Wichita

- If you electronically submitted your transcripts and you are accepted for admission, you will need to mail official copies of your transcripts or bring them with you when you travel to Wichita. To be official, transcripts must be an original or a photocopy stamped or signed by a school official, Ministry of Foreign Affairs, Ministry of Education, or other government authority. If you would like information about transfer credit and how it will help you earn your degree, it is important to send your official transcripts as soon as possible.

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**Estimated 2017 - 2018 Tuition Expenses**

<table>
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<tr>
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<th>Academic Year (9 Months)</th>
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<tr>
<td>Tuition and Fees</td>
<td>US$ 14,154</td>
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<tr>
<td>Housing and Meals</td>
<td>US$ 8,085</td>
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<tr>
<td>Books</td>
<td>US$ 1,200</td>
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<tr>
<td>Medical Insurance</td>
<td>US$ 1,220</td>
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<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td><strong>US$ 24,659</strong></td>
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To attend the optional summer session, add $6,495 - $7,050 to the above total.
For a personalized cost estimate, visit: HTTP://WWW.WICHITA.EDU/FinStatement.

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Notice of Nondiscrimination: Wichita State University does not discriminate in its employment practices, educational programs or activities on the basis of age, ancestry, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating in a complaint process is also prohibited. Sexual misconduct, relationship violence and stalking are forms of sex discrimination and are prohibited under Title IX of the Education Amendments Act of 1972. Complaints or concerns related to alleged discrimination may be directed to the Director of Equal Opportunity or the Title IX Coordinator, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3187.

Wichita State University’s Annual Security and Fire Report is available. The report includes crime statistics for the previous three years concerning reported crimes that occurred on-campus, in certain off-campus buildings or property owned or controlled by Wichita State University, and on public property within or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. Additionally, the report provides fire statistics concerning fires in on-campus student housing facilities and institutional policies concerning campus fire safety. For an electronic copy of the report, access the following website: www.wichita.edu/annualsecurityreport. To obtain a printed copy of this report, contact the University Police Department.
APPLICATION FOR ADMISSION
INTERNATIONAL UNDERGRADUATE OR INTENSIVE ENGLISH

For Office Use Only

PERSONAL INFORMATION

Family/Last Name (in passport): ____________________________
Given/First Name(s) (in passport): ____________________________
Date of Birth (mm/dd/yyyy): ____________________________
City and Country of Birth: ____________________________
Country of Citizenship: ____________________________
Are you currently in the U.S.? Yes ☐ No ☐ If yes, what type of visa? ____________________________
Do you wish to authorize anyone (other than an agent you might be working with) to inquire about the status of your application? Yes ☐ No ☐ If yes, what is the person(s) complete name? ____________________________

APPLICATION INFORMATION

I am applying for (CHOOSE ONLY ONE):
☐ UNDERGRADUATE admission only
☐ I want to get a degree from WSU. Major: ____________________________
☐ I want Guest Admission for 1 or 2 semesters (attach a letter explaining your educational objectives and how long you would like to study at WSU).
☐ INTENSIVE ENGLISH admission only
☐ INTENSIVE ENGLISH and UNDERGRADUATE admission Major: ____________________________
☐ INTENSIVE ENGLISH and GRADUATE (master’s or Ph.D.) admission

IMPORTANT NOTE: You must apply separately for graduate admission. For more information, visit wichita.edu/gradschool.
a. What is your graduate application status at Wichita State University?
☐ I have already applied for graduate admission at WSU
☐ I have not yet applied for graduate admission but I plan to apply soon
☐ I do not plan to apply for graduate admission at WSU

b. Would you like us to process your Intensive English admission NOW or WAIT until after your graduate admisibility has been determined?
☐ Process my Intensive English admission and send my I-20 NOW
☐ WAIT to process my Intensive English admission until after my graduate admisibility has been determined

CONTACT INFORMATION

POSTAL MAILING ADDRESS
(Address to send I-20 and admission documents)
Address: ____________________________
City: ____________________________ State/Province: ____________________________
Postal Code: ____________________________ Country: ____________________________
Telephone: ____________________________

What is the name of the person at Postal Mailing Address? ____________________________
Send my I-20 (if applicable) and admission documents to: ☐ Postal Mailing Address ☐ Permanent Address
☐ Hold for Pick-up: Name: ____________________________ Contact Info: ____________________________

Student’s Email: ____________________________ Alternate Email: ____________________________
Parent’s Email: ____________________________

Wichita State University
IMPORTANT! Have you checked to see what the transcript requirements are for your country at: wichita.edu/CountryRequirements?  
Yes  ☐  No  ☐

List ALL secondary schools, universities, colleges, institutes, or other post-secondary schools you have attended or are NOW attending.

<table>
<thead>
<tr>
<th>Name of School</th>
<th>City and Country</th>
<th>Dates Attended</th>
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If you have not been studying, what have you been doing since the age of 17?  If you attended a university, college, or institute, the school(s) must be listed above.

Name of School | Dates Attended |
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<tr>
<th>Name of Test</th>
<th>Date Taken (or will be taken) mm/dd/yyyy</th>
<th>Score Obtained (if known)</th>
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<th>Tests You Have Taken (TOEFL, IELTS, PTE, SAT, or ACT)</th>
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APPLICATION SIGNATURE  DATE (mm/dd/yyyy)

Application for Admission
☐ I answered ALL questions on this application.
☐ I signed my application.

Payment of the Appropriate Fee  (wichita.edu/Pay)
- $75 Basic Service
- $150 Standard Service
- $250 Premium Service
☐ I paid by credit card.  Order Number: 
☐ I paid through Flywire.  Payment ID# 
☐ I am including a check or money order with my application.
☐ I will pay the required fee soon.  (Include student's full name and date of birth with payment.  We will not review your application until payment is received.)

Financial Support Documentation  (wichita.edu/FinStatement)
☐ I have completed the Certification of Financial Support form and have included it with an official bank statement or bank letter.
☐ I am posting my financial documents in a separate envelope, which will delay the processing of my application until they arrive.

Official Transcripts  (wichita.edu/CountryRequirements)
☐ I have electronically submitted my transcripts.  If I am accepted for admission, I will mail official copies of my transcripts or bring them with me when I travel to Wichita.
☐ I am sending my transcripts by post to the address below:

International Education
Wichita State University
1845 Fairmount Street
Wichita, Kansas 67260-0122 USA
Telephone: 1-(316) 978-3232

Agent Information

For students: If you are using an agent to assist you with your application, please ask the agent to complete this section.  Otherwise, leave this section blank.

For agents: If you are not already one of our official agents, please visit wichita.edu/agents for more information.

Name of Agency:  
Name of Agent:  
Email Address:  

Educational History

Certification of Financial Support

REQUIRED: Use our Cost Calculator at: www.wichita.edu/FinStatement to obtain the required Certification of Financial Support.  After the CFS is printed, completed, and signed, you will need to attach an official bank statement, bank letter, or other evidence of financial support.

Applicant’s Signature

APPLICATION CHECKLISTS AND MAILING INSTRUCTIONS