Certificate in Higher Educational Leadership - Program Description
This graduate certificate program is designed to prepare current and prospective college or university staff members for entry-mid level positions as administrators in two- and four-year colleges and universities, policy makers, and student affairs professionals in higher education to provide selected course work/degrees for individuals currently in the field. This course model is patterned after similar programs across the country and follows the Council for the Advancement of Standards in Higher Education (CAS) (2003). Graduates of the program will be prepared to function effectively in a variety of leadership positions at two- and four-year institutions of higher education. Common positions for the graduates of this program include program directors, registrars, budget/finance officers, institutional researchers, academic advisors, in settings such as student support services, financial aid, housing, admissions, career services, student activities and athletics, and international programs. In addition, this program will enable working professionals in higher education to increase their skills, knowledge, and abilities to compete for professional positions of increasing responsibility and scope. This graduate certificate can be earned in conjunction with an existing Masters degree program or taken for post-Masters degree credit. Students who complete the Graduate certificate for post-Masters credit are eligible to apply for the EdD in Educational Leadership.

Program Admission Requirements:
1. A completed graduate school application for Non-degree A Category
   (if not already in a degree program) Submission to the CLES department
2. Transcripts: Master's degree with a 3.2 or higher; for students currently in a Masters degree program, a GPA or grade point average of at least 3.2 based upon the last 30 hours of graduate coursework
3. Three letters of professional recommendation
4. Letter of intent indicating reasons for pursuing certificate
5. A current resume or vita of educational and professional experience.
6. Two years of professional experience in education or a related field

Your application and transcripts are sent to the Graduate School at Wichita State University, 1845 Fairmount, Box 004, Wichita, KS 67260-0004. Items 3-6 may be sent directly to the Counseling, Educational Leadership, Educational and School Psychology Department at Box 142, ATTN: Doctoral Graduate Coordinator.

You may find forms and apply for the program on-line at:
http://webs.wichita.edu/?u=COEDEDLEADERSHIP&p=/Programs/Certificate/
Links to the Graduate School application, forms for recommendation letters, résumé or vita, and goal statement are available via the above link.

Gainful Employment:
The Graduate Certificate in Higher Educational Leadership has been reviewed and is NOT a gainful employment program per US Department of Education rules and regulations.
Curriculum:

Fall
CLES 871 (3): Foundations of Higher Education

Spring
CLES 872 (3): Finance and Human Resources in Colleges and Universities

Fall
CLES 873 (3): College Student Development and the Campus Environment

Summer
CLES 874 (3) Legal and Ethical Issues in Higher Education

Fall & Spring
CLES 875 (3) Practicum in Higher Educational Leadership

Spring
CESP 811 (3) Assessment and Program Evaluation

Fall & Spring
SMGT 801 (3) Management in Sport

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For more information, please check our website at http://www.wichita.edu/education/el or contact our faculty.

The University reserves the right to revise or change rules, charges, fees, schedules, courses, requirements for degrees and any other regulations affecting students whenever considered necessary or desirable.