Example of how to fill out a Western Union “Payment Services/Quick Pay” form:

Go to your nearest Western Union location and complete a blue “Payment Services/Quick Pay” form. You can find your nearest Western Union location by visiting: 

Complete the Payment Services/Quick Pay form as follows:

1) At the top of the form, enter the US dollar amount that you are sending.
2) Company Name: Wichita State University
3) Locale/Code City: WICHITASTATE,KS
4) In the “First Name,” “Last Name,” “Address,” and “Telephone No.,” fields, enter the information of the person who is sending money for the student’s application fee, express mail fee, etc.
5) Account Number: Write the name (family/last, given/first) of the student who is applying for admission.
6) Please sign the bottom of the form.